Guidance for Contributors to the 2027 Annual Meeting

Questions?
Email contact@sctweb.org.

Important Information for All Proposal Submissions

- All participants who accept the invitation to participate in the SCT Annual Meeting and who are listed in the program (e.g., Session Organizers, Session Chairs, Moderators, Presenters/Speakers, Discussants, Panelists, Oral/Poster Presenters, etc.) **are required to register for the meeting, attend the meeting in-person to present, and make their own travel and housing arrangements. All expenses are the responsibility of the presenter with few exceptions (e.g., keynote speakers, RISE Emerging Leader award winners).**

- For invited sessions that are accepted for inclusion in the program, the Primary Contact and all confirmed faculty listed will be required to acknowledge and agree to the terms in formally accepting the invitation to present at the meeting.

- Following submission of the proposal/abstract, any subsequent changes to the presenter(s) must be submitted to the SCT Program Committee in writing by the Primary Contact/Presenting Author via email to contact@sctweb.org. The Program Committee will then consider the request to replace the presenter(s).

- Translation services will not be provided.

- SCT recognizes the use of generative artificial intelligence (AI) as a powerful tool for educators and researchers and encourages its responsible and ethical use. If any form of generative AI is utilized for developing a proposal for submission for consideration it must be clearly acknowledged in the appropriate section(s). Authors are responsible for accuracy all submitted materials, including text, figures, images, and citations. Presenting inaccurate AI-generated information or failing to acknowledge AI-generated information will result in disqualification.

Invited Session Proposals

Due October 16, 2026

Invited sessions are those which bring together a set of speakers and discussants to present the latest findings on an important and emerging issue in an area of clinical trials research, or which provide an up-to-date overview of a key aspect of clinical trials design, conduct, analysis, or reporting. We strongly encourage these submissions to include speakers from diverse backgrounds and affiliations.

Key Information:

- The session duration is 90 minutes.
- A session chair should be identified.
- A session typically includes 3-5 participants including the chair.
- Format can vary, but two successful formats include:
  - 2-3 speakers with a discussant, or
  - a structured and planned panel discussion with 3-4 panelists from different perspectives.
- Review “Important Information” on page 2 of this document before submitting.

Your proposal should contain the following information:

- Title (Example: Addressing Intercurrent Events in Modern Clinical Trials).
  - If accepted, the title will appear in the printed program guide and mobile app as it is entered in the submission portal.
- Presenters with full names, affiliations, and email addresses.
  - Identify roles (e.g., panelist, presenter).
  - Identify the session organizer and session chair (which may be the same person).
- Description of proposed session type (e.g., sequential talks, panel discussion).
- Written description of session to include focus, content, timelines, appeal, and relevance to the theme, as well as specific titles for each speaker's talk (if applicable).

Contributed (Oral/Poster) Proposals

Due December 1, 2026

Contributed (Oral/Poster) Proposals are designed to be short presentations of topics relevant to the clinical trials.

New for SCT's 2027 Annual Meeting! Speed Presentation Sessions: If accepted for a speed session, you will be included in a 60-minute session with a 5-minute oral presentation and a poster to be displayed and answer questions from session attendees.

Key Information:

- Submitters will be requested to specify if they wish to be considered for an oral, a poster, or a speed session, an oral presentation only, or a poster presentation only.
- Those selected for an oral presentation will be grouped with other oral presentations with a similar theme in the program.
- Those selected for a speed session will be grouped with other speed session submissions with a similar theme in the program.
- Oral presentations are usually allotted 15 minutes (10-minute presentation, 5-minute Q&A).
- Submitted contributed (oral/poster) proposals should be as accurate and specific as possible as they will be included in the program.
- Preference will be given to the contributed (oral/poster) proposals that:
  - Report completed work versus those that report a work in progress.
  - Are novel research versus topics without any clear development or progression from previous research.
- Review "Important Information" on page 2 of this document before submitting.

Your contributed (oral/poster) proposal should contain the following information:

- Title (Example: Addressing Intercurrent Events in Modern Clinical Trials).
  - If accepted, the title will appear in the printed program guide and mobile app as it is entered in the submission portal.
- Full names (without degrees or professional titles), affiliations, and email addresses for all co-authors.
  - The name and affiliation of the Primary Contact/Author (Presenting Author) provided in the submission portal will appear in the program as entered.
  - All co-authors listed on the contributed oral/poster proposal are assumed to have been confirmed by the Primary Contact to be listed.
- For the primary author, include institutional affiliation, city, state, or country of first author.
- Text of the oral/poster presentation (500-word limit).

Best Poster Presentation Award:

Each year, one poster presentation will be selected by the Program Committee to receive a Best Poster Presentation award. If a contributed proposal is selected for a poster presentation and the primary author's status is student, postgraduate, or early career (5-years or less), the primary author will be eligible for the Best Poster Presentation award. To be considered for the award, posters must be displayed in the designated area during the conference by the date and time specified in the program.

SCT Thomas C. Chalmers Student Scholarship

Due October 30, 2026

Who is Eligible?

Eligible applicants are students currently enrolled in a graduate degree program (e.g., Masters, PhD, or DrPH) of an accredited college or university, or post-doctoral fellows (2 years from completing their PhD/DrPH). Previous Chalmers Scholarship finalists are not eligible.

Appropriate Topics for Submission:

All clinical trial-related issues including (but not restricted to) study design and data analysis methods; meta-analysis; medical, ethical or legal issues in clinical trials; diversity and inclusion in clinical trials; data entry, management, monitoring, sharing, informatics, software development, and computing as it relates to clinical trials; review of the results or methods of a class of trials; or scholarship in the history of clinical trials. Topics grounded in applications to current or planned clinical trials are encouraged.

Application Requirements:

- Applicants are required to submit a manuscript with an abstract on a clinical trials topic.
  - Applicant must be first author on manuscript.
  - At the time of submission, the manuscript should not be published or accepted for publication in a peer-reviewed journal.
- If selected as a finalist for the award, applicant must attend the SCT Annual Meeting to present the paper.
- Review "Important Information" on page 2 of this document before submitting.

Submissions should include:

- An abstract of maximum 500 words.
- A short manuscript of maximum 3500 words (with the total word count included on the first page), not including title, author names, tables/figures, or bibliography; the total number of figures and tables is limited to 4.
- A letter from the student's advisor/mentor or department chair confirming status as a student enrolled in a graduate degree program or post-doctoral fellow at the time of submission.
- The manuscript and letter should be uploaded as a single file (i.e., compiled pdf) onto the submission portal.
- Applicants must indicate if they would like to be considered by the Student Scholarship Committee for a poster presentation or a speed session if not selected as a finalist.

NOTE: Each candidate can only submit one entry. However, candidates can be co-authors (not first author) on other entries.

What the Three Finalists and One Winner Receive:

Three students will be designated Thomas C. Chalmers Student Scholarship Finalists and will receive complimentary meeting registration (optional ticketed courses/events not included), and travel costs. The three finalists will present their papers at the meeting. The winner will then be selected by the SCT Student Scholarship Committee. The winner will be presented with the Thomas C. Chalmers Student Scholarship Award, which includes a $500 cash prize and one-year SCT membership.

SCT Sylvan Green Travel Award

Due October 30, 2026

Who is Eligible?

Physicians, dentists, and other clinicians who are engaged as investigators or co-investigators in clinical trials or epidemiology projects. Previous recipients are not eligible.

Appropriate Topics for Submission:

All clinical trial-related issues such as study design and data analysis methods; meta-analysis; medical, ethical, or legal issues in clinical trials; diversity and inclusion in clinical trials; data entry, management, monitoring, sharing, informatics, and computing as it relates to clinical trials; review of the results or methods of a class of trials; or scholarship in the history of clinical trials. Important papers illustrating applications are particularly encouraged.

Application Requirements:

- Applicants are required to submit a manuscript with an abstract on a clinical trials topic (see above).
  - Applicant must be first author on manuscript.
  - At the time of submission, the manuscript should not be published or accepted for publication in a peer-reviewed journal.
- Applicants must attend the SCT Annual Meeting to present the paper if selected as the winner of this award.
- Review "Important Information" on page 2 of this document before submitting.

Submissions should include:

- An abstract of maximum 500 words.
- A short manuscript of maximum 1000 words (with the total word count included on the first page)
  - Word count excludes title, author names, tables/figures, and bibliography.
  - Limit to only 1 table or figure. Preliminary results of the study should be included in the summary where applicable.
- The manuscript and letter should be uploaded as a single file (i.e., compiled PDF) on the submission portal.
- You must indicate whether or not you would like to be considered by the Student Scholarship Committee for a poster presentation or a speed session if your submission is not selected for this award.

NOTE: Each candidate can only submit one entry. However, candidates can be co-authors (not first author) on other entries.

What the Winner Receives:

The winner will receive complimentary meeting registration (optional ticketed courses/events not included) and travel costs to present at the SCT Annual Meeting, a one-year SCT membership, and a $500 cash prize.

Roundtable Topic Proposals

Submission Deadline: October 30, 2026

What is a Roundtable at the SCT Annual Meeting? Roundtable sessions are structured as small-group discussions during lunch on Monday where seasoned experts facilitate interactive dialogue on highly practical issues in trial design, administration, career development and other shared topics of interest to clinical trialists.

Key Information:

- The topic should be conducive to allowing input from all attendees. It is not a lecture from the moderator.
- The description should be specific to the roundtable format.
- This format is conversational: No AV equipment is available; no PowerPoint or sharing of documents from your laptop/device should occur.
- Review "Important Information" on page 2 of this document before submitting.

Your roundtable proposal should contain the following information:

- Title in title case format (Example: How to Get Engaged with SCT).
  - If accepted, the title will appear in the printed program guide and the mobile app as it is entered in the submission portal.
- Brief description with talking points to facilitate the discussion (250-word limit) of the roundtable.
- Target audience.
- Who suggested the topic, if applicable.
- Full name, degree/designation, affiliation, and email address for the submitter.
- If the Primary Contact/Submitter will not be the moderator, the name and contact information of the proposed moderator.

Fellow of the Society for Clinical Trials

Submission Deadline: November 6, 2026

The Society for Clinical Trials established the title of "Fellow of the Society for Clinical Trials" in 2005 to honor Society members who have made significant contributions to the advancement of clinical trials and to the Society.

The Society actively encourages nominations representing both the full diversity of persons deserving of recognition and representing all areas of contribution supporting excellence in the conduct of clinical trials.

Candidates must have been an SCT member for at least five consecutive years at any time or a total of at least 10 years. Each nominee will be evaluated by the SCT Fellows Committee on the basis of service to the Society and contributions to the advancement of clinical trials in one or more of the following areas:

- Important contributions to clinical trials in the areas of information technology, data management, data quality, and/or data sharing.
- Important contributions to clinical trials in the areas of site management, training, IP and supply management.
- Leadership, coordination and/or oversight of clinical trials.
- Design, analysis and/or reporting of clinical trials.
- Education and promotion of a better understanding by the general public of the importance and interpretation of clinical trials.
- Ethical considerations and human subjects' protections in the conduct of clinical trials.

How to Submit a Nomination:

Please visit the SCT website for complete nomination submission details. If you know someone who meets these qualifications and is deserving of this Society honor, please follow this two-part process:

1. Contact the SCT office via email to contact@sctweb.org to confirm membership eligibility of your intended nominee.
2. Include the following materials in the nomination packet to be submitted by clicking here and uploaded in PDF format **(Not PDF Portfolio format)**:
    - Current curriculum vitae (CV), biosketch, or resume of the nominee.
    - Three or more letters of support from individuals qualified to describe the candidate's contributions:
        - May include a letter of support from the nominator.
        - At least two of the letters should be from individuals at an institution, agency, or organization other than that of the candidate.
    - Cover letter to document meeting the criteria. If the nominator writes a letter of support, documentation of meeting criteria may be incorporated into the letter of support instead.

Representation, Inclusion, Support & Engagement (RISE)
Emerging Leader Award
Submission Deadline: December 1, 2026

The purpose of this award is to recognize and support outstanding early-career professionals who demonstrate remarkable potential in clinical trials methodology, development, conduct, or dissemination, and a strong commitment to expanding engagement and representation.

All awardees will be recognized during the Business Meeting as part of SCT's Annual Meeting. Each awardee receives complimentary meeting registration, one-year membership, and a $1,600 grant for travel and hotel expenses to attend the Annual Meeting.

We welcome applicants involved in any aspect of clinical trials methodology, development, conduct or dissemination including but not limited to:

- behavioral sciences
- ethics
- systematic reviews and meta-analysis
- health economics
- health professionals
- information systems/data management
- mixed methods
- patient advocacy
- qualitative research
- biostatistics
- trial management
- quality assurance/monitoring

Two awards will be presented across the following professional tracks:

- **Public Health and Clinical Research Track**
  This track is designed for individuals engaged in the design, analysis, and interpretation of research studies aimed at improving patient and population health, including, for example, (bio)statisticians, epidemiologists, physician-scientists, nurse investigators, other clinician researchers.

- **Study Coordination and Operations Track**
  This track is intended for individuals involved in the planning, execution, and oversight of clinical trials and population health research studies, including, for example, study coordinators, project managers, data managers, programmers.

Eligibility and Application Criteria:

- Applicants must be early career individuals. Early career is defined as one or more of the following:
  - Within 5 years of beginning a career in the clinical trials profession.
  - Within 5 years of completion of postgraduate training (e.g., residency or fellowship) after a terminal degree or within 5 years of their most recent degree (considering pauses in career or periods of flexible working).
  - Currently pursuing a graduate degree in a relevant field (e.g., epidemiology, biostatistics, statistics, data science, computer science, medicine, nursing, pharmacy, dentistry, social science).
- Applicants can either be members or non-members of SCT.
- Priority will be given to applicants who are either new to SCT or current members who may not otherwise have access to participate in the SCT annual meeting. Information regarding the country of citizenship/origin, first generation-student status, disability status, and demographics will be collected on the application to ensure a broad pool of applicants.

- Submissions must include two letters (each up to two pages): 1) an application letter from the applicant, and 2) a support letter from someone other than the applicant.
  - Letters should highlight qualifications and accomplishments relevant to the award. Specifically, they should describe the applicant's contributions to the field, commitment to expanding engagement and representation and explain how they are considered *an emerging* professional in their career in clinical trials.
  - Early-career success and future impact may be reflected in a range of achievements, including scholarly contributions, methodological innovation, leadership in trial implementation, or translating clinical trial findings into practice or policy. This goes beyond peer reviewed publications and can include active service, community engagement, volunteer roles, training/mentorship, etc.
- Applications must include the applicant's resume/curriculum vitae and confirmation from the applicant's employer of their early career status.